

# Litigation Specialization Certificate FAQs

## **1. How do I earn the litigation certificate?**

To receive a litigation certificate, students must accumulate a minimum of 10 specialty litigation units at GGU. Students must complete courses from each of the four sections. See Litigation Specialization Certificate Requirements at [www.ggulitigation.com](http://www.ggulitigation.com). The requirements are also posted in the Baxter Room (3205), or you can email [baxterfellow@ggu.edu](mailto:baxterfellow@ggu.edu) with questions.

## **2. Who is the Advisor for the litigation specialization certificate?**

Professor Rachel Brockl is the Specialization Advisor. You may email [rbrockl@ggu.edu](mailto:rbrockl@ggu.edu) with any approval questions.

## **3. Where do I send my completed application for approval?**

- a) Review the Litigation Specialization Certificate Requirements (LSCR) form.
- b) Provide your completed application form to the Registrar's Office with the litigation courses you have completed to fulfill the certificate.
- c) The Registrar's Office will obtain the Advisor's signature after verifying the course information provided on your application.

**\*NOTE:** you may email the Baxter Fellow at [baxterfellow@ggu.edu](mailto:baxterfellow@ggu.edu) if you would like them to review your LSCR form for errors or issues prior to submitting it to the registrar.

## **4. Is there a minimum grade requirement?**

You must receive a grade of B- or better in all eligible courses used to meet the requirements of the Litigation Specialization Certificate. Externships are an exception to the requirement of a letter grade. You must obtain approval from the Specialization Advisor for CR/NC courses to qualify.

## **5. Is there an application deadline?**

Yes, you must fill out a JD Specialization Certificate Application form and submit it to the Registrar's Office by May 1 for May graduates, July 1 for July graduates, or December 1 for December graduates. More information on specialization certificates can be found here: <http://law.ggu.edu/academics/specialty-programs/specialization-certificates>. It is recommended that you begin the approval process as soon as you have fulfilled all requirements.

## **6. Do 1<sup>st</sup> STEP Program courses count towards the Certificate?**

Yes, some courses from 1<sup>st</sup> STEP count towards the Litigation Specialization Certificate: Trial Advocacy (Section 1), Evidence in the Courtroom (Section 4), and Effective Brief Writing & Motion Advocacy (Only 1 unit counts towards Section 2 or 4).

**7. Do other courses not listed fulfill the requirements?**

Approval of any non-listed courses is within the Advisor's discretion and you need written approval. Submit the request by email with any attached documentation.

**8. How are students recognized after earning the Litigation Specialization Certificate?**

You will be recognized at graduation and will receive a certificate indicating that you have satisfied all of the litigation certificate requirements. You also may purchase a specialty cord to be worn with your cap and gown at graduation. The cost is \$5 and you may order one from the Baxter Fellow in January or February. You may also list the specialization on your resume.